



Employment Application

We are an equal opportunity employer and do not discriminate in hiring or terms and conditions of employment on the basis of race, color, sex, pregnancy, religion, national origin, age, disability military/veteran status, sexual orientation, gender identity, genetic information or other protected category in conformance with local, state and federal law.

APPLICANT INFORMATION

Position Sought

Last Name _____ First _____ M.I. _____
Street Address _____ Apartment/Unit # _____
City _____ State _____ Zip _____
Phone - Primary () _____ Phone - Secondary () _____ E-mail Address _____

Date Available _____ Desired Salary _____

Are you legally authorized to work in the United States: Yes No How did you learn of open position?

Have you ever worked for this company? Yes No

Do you have any pending charges, or have you been convicted of a crime? "Crime" refers to all felonies and misdemeanors including serious driving offences. A criminal record does not constitute an automatic bar to employment and will be considered only as it relates to the position applied for. Yes No

If yes, explain:

Have you ever been convicted of a crime other than a simple misdemeanor offense relating to motor vehicles and laws of the road under chapter 321 or equivalent provisions, in this state or any other state? Yes No

If so, explain:

EDUCATION

Highschool _____ Address _____

Do you have a high school diploma or a GED equivalency? Yes No

College _____ Address _____

Number of years Attended: _____ Degree Awarded: _____

Other _____ Address _____

Number of years Attended: _____ Degree Awarded: _____

Describe below any special courses, training, or skills obtained that would enable you to perform the position for which you are applying:

List below any professional memberships, certifications, or licenses relevant to the position for which you are applying:

PREVIOUS EMPLOYMENT *Please do not state "see Resume." Incomplete information could disqualify you from further consideration.

Company Phone ()
Address Supervisor
Job Title
Responsibilities
From To Reason for Leaving
May we contact your current/previous supervisor for a reference? Yes No

Company Phone ()
Address Supervisor
Job Title
Responsibilities
From To Reason for Leaving
May we contact your current/previous supervisor for a reference? Yes No

Company Phone ()
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Job Title
Responsibilities
From To Reason for Leaving
May we contact your current/previous supervisor for a reference? Yes No

MILITARY SERVICE

Branch From To
Rank at Discharge Occupation
Describe any special courses, training, or skills obtained in the military

DISCLAIMER AND SIGNATURE

I certify that the responses provided herein are true and complete. I understand that any misrepresentation by me on this application will be sufficient cause for cancellation of this application. If employed, any misrepresentations or omissions of fact on this application may result in dismissal.

I authorize full investigation of all statements and references contained herein and other information which may have bearing on my employment. I hereby release from liability the employer and its representatives for seeking such information and all other persons, corporations, or organizations for furnishing such information.

Nothing contained in this employment application, any interview, job offer, or company policy is intended to create a contract for employment or benefits. I understand that if I am employed, my employment will be on an at-will basis and can be terminated with or without cause or prior notice at any time at the option of either the company or myself.

By typing my name in the following box I certify the above statements to be true and correct, to the best of my knowledge, and that this information can be used for the purpose of processing my employment application and information.